

APPROVED DEC 14 1998

**TOWN OF ANTRIM
BOARD OF SELECTMEN'S MEETING MINUTES
December 7, 1998**

6:00 p.m. MEETING CALLED TO ORDER – Chairman Carol Smith called the meeting to order at 6:00 p.m.

PRESENT: Chairman Carol Smith, Selectmen Tim Seeger and Denise Dargie and Town Administrator, Kelley Collins

7:00 P.M. – MEET WITH AMBULANCE SQUAD RE: 1999 BUDGET

The Selectmen met with Patty Lovering, Captain, Antrim Rescue Squad. General discussion took place regarding the 1999 ambulance budget. Some discussion concerned whether the ambulance budget could or should be included in the fire department's budget. In addition, Captain Lovering asked if the Town budget should pay for repairs and maintenance to ambulances since the Town owns the vehicles. The Town Administrator noted that the Town does cover the cost of insurance for risk/liability exposure and if we have to take over the repairs and maintenance of the vehicles we may need to pursue the subject of billing for ambulance services. Captain Lovering noted that the rescue squad is not currently supportive of billing for services, based on discussions with Peterborough who does bill. The Town Administrator feels that eventually, in an effort to control property taxes, billing will have to be carefully scrutinized.

7:13 – 7:21 P.M. NON-PUBLIC SESSION TO DISCUSS A FIRE DEPARTMENT PERSONNEL MATTER UNDER RSA 91-A:3, II –a

Chairman Carol Smith made a motion to go into Non-Public Session under RSA 91-A:3, II – a to discuss a personnel issue at 7:13 p.m. Selectman Tim Seeger seconded. Roll Call Vote: Chairman Smith – yes; Selectman Seeger – yes; Selectman Dargie – yes.

The Board of Selectmen, Fire Chief Mike Beauchamp, Assistant Fire Chief Dick Edmunds, Antrim Rescue Captain Patty Lovering and the Town Administrator, Kelley Collins were in attendance. There was a discussion regarding a fire department personnel issue. No decision or action was taken in Non-Public Session.

Selectman Tim Seeger made a motion to leave Non-Public Session at 7:21 p.m. Selectman Dargie seconded. Roll Call Vote: Chairman Smith – yes; Selectman Seeger – yes; Selectman Dargie – yes.

8:00 P.M. – MEET WITH FIRE DEPARTMENT RE: 1999 BUDGET

The Selectmen met with Chief Mike Beauchamp and Assistant Chief Dick Edmunds regarding the 1999 fire department budget. General discussion took place regarding equipment needed in 1999. The proposed 1999 budget is up \$1,400 from \$52,100 to \$53,500. In addition, several major items were discussed including the need for a second means of egress (fire escape) from the second floor of Station #1. The Chief and Assistant Chief agreed to provide the Selectmen with a price for a covered stairway and

**TOWN OF ANTRIM – BOARD OF SELECTMEN'S MEETING MINUTES
DECEMBER 7, 1998 – Page 2**

the cost of putting a 500 gallon oil tank under the stairway. There was also a discussion regarding the need, at some point, to provide the Fire Station and/or the Town Hall with an automatic, on-demand generator so that these buildings could be used as Command Posts during an emergency. Assistant Chief Edmunds thought that both buildings could be equipped with a generator for something in the neighborhood of \$25,000. The Selectmen noted that they actually have been discussing this issue themselves and agreed to take this item under advisement.

Tree Lighting – Selectmen Seeger noted that the fire department did an excellent job on the Christmas Tree lighting.

Request to serve alcohol at Fire Department Christmas Party – Chief Beauchamp requested permission from the Selectmen to serve alcohol at their Christmas Party on December 12, 1998. The Selectmen agreed to allow alcohol on Town property.

GENERAL BUSINESS

- **Review and discuss membership in Northeast Resource Recovery Association (NRRA) at \$100/year.**

The Town Administrator briefly explained that the NRRA is a non-profit organization designed to assist municipalities in getting the best prices for their recyclables in the open market. Annual membership is based on the population of the community and the Town Administrator believes that this \$100 investment is worthwhile.

- **Review, discuss and sign the Revision/Amendment form for the Community Development Block Grant (CDBG).**

The Selectmen reviewed the document to request permission from the Office of State Planning (OSP) to move \$6,500 from the construction phase of the project to the administration phase. The Board unanimously agreed to request this revision from OSP. The Town Administrator pointed out that the letter from Mr. Bob Bernstein outlining their request for an advisory committee also includes a note that they all appear to be in favor of this request also.

- **Review and discuss Smith Harriman's request for abatement.**

The Board of Selectmen reviewed Mr. Harriman's request for abatement on his two gravel/sand pits. The first pit Map 8A, Lot 23 on Elm Avenue is the source of the Town's sand. Mr. Harriman provides this sand for winter plowing operations free of charge. The second pit Map 1A, Lot 62-E, on Pleasant Street is one that the Town has taken material out of in the past, free of charge. The Selectmen voted unanimously to grant Mr. Harriman an abatement, or reduction in assessment of 50% (from \$18,000 to \$9,000) on Map 8A, Lot 23-E for as long as he continues to provide sand to the Town free of charge. They also voted unanimously to grant a 20% reduction in assessment on the other pit, Map 1A, Lot 62-E (from \$15,000 to \$12,000). The Town Administrator will notify the Harriman's of the reductions.

- **Review and have Chairman sign the Application for annual installment of State Grant for sewage treatment.**

**TOWN OF ANTRIM – BOARD OF SELECTMEN'S MEETING MINUTES
DECEMBER 7, 1998 – Page 3**

The Selectmen reviewed and signed the annual installment application for the sewage treatment grant.

- **Review DES request for information on disposal of septage (should this go to the Water & Sewer Department)**

The Selectmen briefly reviewed the questionnaire from the Department of Environmental Services regarding septage and requested that the Town Administrator forward it to the Water and Sewer Department for completion.

- **Review and discuss contributing to an independent study of the impact of a statewide property tax on municipalities.**

The Selectmen reviewed the written request from Legislator Jeb Bradley for funds to help defray the cost of an independent study on how a statewide property tax might affect local municipalities. The Town Administrator pointed out that this information might be helpful. In addition, the Town Administrator requested some additional time to review, carefully, the scope of said study.

- **Remind Selectmen that Town Administrator will be out of the office all day on Wednesday, December 9, 1998.**

The Town Administrator reminded the Selectmen that she will be in Concord all day on Wednesday, December 9, 1998 to attend an Emergency Medical Dispatch forum to executives. She will be back in time for the 6:00 p.m. meeting of the Joint Loss Management Committee.

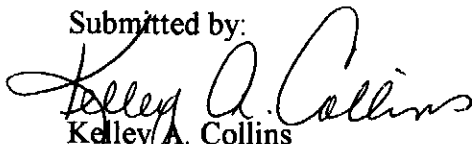
ITEMS TO BE SIGNED:

(1) Revision/Amendment request for CDBG, (1) Form 486-4 Application for Annual Installment of state grant re: sewage treatment, (1) letter to Mrs. Noble re: status on Planning Board, (1) letter to resident Thomas Mangieri explaining his land assessment and process for request for abatement, (2) Intents to Cut Wood or Timber
All documents were reviewed and signed by the Board of Selectmen, as required.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 9:00 p.m.

Submitted by:


Kelley A. Collins
Town Administrator